

5.1.2

i. Report with photographs on Programmes /activities conducted to enhance soft skills:

Session: 2018-2019

Name of Soft skill: Group Singing and Recitation

Date of Event: 27/02/2019

Name of the agencies/consultants: Bengali Department

Venue: Old Seminar Hall

No of Student Attended: 79









Date :











Date :

From : Principal / Teacher-in-Charge & Secretary



Report of the Event:Bengali Department of Vivekananda Mahavidyalaya, Burdwan organized International Mother Tongue Day. This Helped in developing the softs skills of the students through group singing and recitation. Softs skills helped in developing the confidence and outlook towards the world. For example, group singing enriches the capability of developing coordination and team building quality. Similarly, recitation provides confidence among the presenter, helps him tackle stage fright. Developing verbal communication, body language, physical communication visual communication presentation skills and public speaking are the main targets of this.







Date:....

From : Principal / Teacher-in-Charge & Secretary

Students' attendance:

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Date :

Session: 2021-2022

Name of Soft skill: Celebration of Constitution Day (Public Speaking)

Date of Event: 26/11/2021

Name of the agencies/consultants: Political Science Department

COORDINATOR (S): Dr Sibaprasad Rudra (Principal) Dr Kusal Chattopadhyay, Prof MadhumitaBhattacharya, Prof Amit Kr Ash, Prof Bikash Haldar (faculty members).

Venue: Old Seminar Hall

No of Student Attended: 61Students and faculty of POLITICAL SCIENCE.









Date :

From : Principal / Teacher-in-Charge & Secretary



Report of the Event: Constitution Day Celebration. 26th November INDIAN CONSTITUTION DAY. The department of POLITICAL SCIENCE, VIVEKANANDA MAHAVIDYALAY BURDWAN, organized Celebration of CONSTITUTION DAY as per the directives of UGC to (HEI) Government of India. India's Constitution was adopted on November 26th 1950, marking the beginning of a new era in the history of India. The Government of India in 2015 decided to observe 26th November as CONSTITUTION DAY or SAMVIDHAN DIVAS. The Commemoration Function of 'SAM VIDHAN DIVAS' was addressed by hon'ble President of India Sri Ramnath Kovind, Hon'ble Vice President Sri M V Naidu, Hon'ble Prime Minister Sri Narendra Modi and the Hon'ble Speaker of the Lok Sabha Sri Om Birla at central Hall Parliament House.

A lecture was delivered by our Hon'ble Principal Sir for this occasion. He emphasized on the fundamental duties which should be followed by each and every citizens of India to make our country more prosperous. Reading of the Preamble to the Constitution at an appointed time and reading of fundamental duties were done. The celebration of Constitution Day and subsequent activities aim to spread awareness on the importance of the Indian Constitution and to acknowledge the contributions of its architect, Dr B. R. Ambekar.







Date :

ii. Language and communication skills

Session: 2022-2023

Name of Language and Communication skill: Rhetoric

Date of Event: 08/02/2023and 22/03/2023

Name of the agencies/consultants: English Department (Subham Hazra)

Venue: Smart Room

No of Student Attended: 24



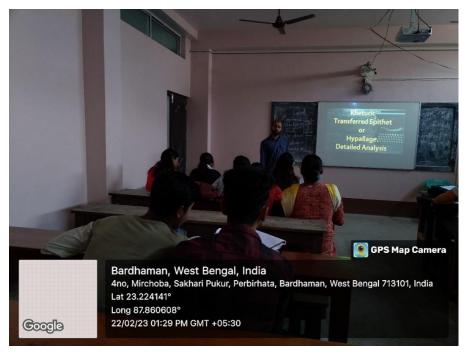






Date :











Date:

From : Principal / Teacher-in-Charge & Secretary



Report of the Event: Language and communication skill is a part of Sem III syllabus. The imparting of these skills is included in a regular teaching-learning process. Few special classes have been arranged by the Department of English in order to enhance the communication skills of the students of Sem III.







Date:....

From : Principal / Teacher-in-Charge & Secretary

Students' attendance:

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6	Ampan Ruidad	3 (39)	Aupan Ruidad
7	Pubnabhata Das	3(182)	Purnabrata Das
8	Mina Khatun	3/126)	Mina Khatun
9	Sahida Sultana	3 (922)	Sahida Sultana
10	Munmun Khatun	3 (147)	Munmun Khatun
11	Sathi Mondal	3 (238)	Sathi Mondol
12	Swopna khotun	3(335)	swopna khotun
13	Sathi Koyal	(237)	Sathe Koyal
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15	Shraboni Shil	3(255)	Shrabont Shil
16	Payel Dutte	3 (157)	Payel Dutta
17	Alcash Dhara	3(12)	Alcash Dhana
18	SK Nogthe Haque	3(274)	SK Nestrou Haque
19	Saiyonti Mondal	3(214)	Saiyonti Mondal.
20	Mallika Monolal	3 (117)	Mallika Mondal.
21	Dija Boidju	3(81)	Dign Baidyn.
22	Bidisha Mitora	3 (55)	Bidisha Mitera.
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Syllabus including Soft skill and Spoken English

Soft Skill and Spoken English is a part of the syllabus, Extract from syllabus is provided below

4. Daniel G. Riordan & Steven A. Panley. Technical Report Writing Today Biztaantra. Additional Reference Books 5. Daniel G. Riordan, Steven E. Pauley, Biztantra: Technical Report Writing Today, 8th Edition (2004). OR SEMESTER - V SEC - 3 B: Business Communication 1. Introduction to the Essentials of Business Communication: Theory 5(L)+1(T)and Practice 2. Writing a project report OR Citing References, using bibliographical and research tools 6(L)+1(T)3. Writing minutes of meetings OR E-Correspondence 4(L)+1(T)4. Making oral presentations (Viva for internal assessment) OR 10(L)+2(T)Spoken English for Business Communication (Viva for internal assessment) Suggested Readings: Scot, O. Contemporary Business Communication. Biztantra, New 1. Delhi. 25 Lectures -2. Lesikar, R. V. & Flatley, M. E. Basic Business Communication 5 Tutorials = 30 Skills for Empowering the Internet Generation, Tata McGraw Hill Publishing Company Ltd. New Delhi. SEMESTER - VI SEC-4 A: Soft Skills Teamwork 7(L)+1(T)Emotional Intelligence 4(L)+1(T)Adaptability 3(L)+1(T)Leadership 5(L)+1(T)Problem solving 6(L)+1(T)Suggested Readings 1. English and Soft Skills. S.P. Dhanavel. Orient BlackSwan 2013 25 Lectures + 5 Tutorials = 30 16









Date :

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	B: Spoken English	
	Differences between speech and writing – distinct features of Oral Communication; Essentials of Good Communication- Barriers	4 (L)+1(T)
	Listening: Weak Forms, Stress, Intonation, Voice Modulation, Telephonic Conversation, Rules of Interruption in Civilized discourse	6(L)+1(T)
3.	 Speech & Situation/ Context: a. Greeting & Leave Taking b. Making & Granting/Refusing Requests c. Queries & Giving Information/Direction 	6(L)+1(T)
	d. Describing objects/processe. Narrating events & Commentaryf. Persuasion & Motivation	
	g. Complaints & Apologiesh. Expressing disapprovali. Alerting & Warning	
4.	Presentation Skills: Interview, Debate, GD, Anchoring, Public Address, Broadcasting	9(L)+2(T)
	(Intensive learner-centric pedagogic mode and use of Language Lab are desirable for making the course successful. Having explained the	25 Lectures + 5 Tutorials = 30
	preliminaries of each course-content, teachers may put group of learners	
	in a particular situation of conversation and monitor their conversation/ $% \left({{\left {{{\left {{{\left {{{\left {{{\left {{{\left {{{\rm{cm}}}} \right.} \right }} \right.}$	
	use of language as facilitators.)	
Readin	gs:	
•	W.S. Allen. <i>Lining English speech</i> . Orient Longman, London, 1968.	
•	R.K Bansal and J.B Harrison. Spoken English for India. Orient Longman, Madras, 1972.	
•	Leena Sen. Communication Skills. Prentice Hall of India, New Delhi.	







iii. Life skills (Yoga, physical fitness, health and hygiene, self- employment and entrepreneurial skills)

Session: 2018-19

Life skills: Health and Hygiene (Self Defense)

Name of Life skillProgramme:Self DefenseProgramme for Women

Date of Event: **28/09/2018**

Name of the agencies/consultants: **Department of Political Science and Women Empowerment Cell of Vivekananda Mahavidyalaya**; International SOTOKAN ORGANISATION.

Venue: Old Seminar Hall

No of Student Attended: 59









Date :











Date :

From : Principal / Teacher-in-Charge & Secretary



Report of the Event: A women's self defence program was organised by the department of Political Science in collaboration with the women empowerment cell of our college to create awareness among girl students. This program was staged on 28/9/18 in the Old Seminar Hall by the department of POLITICAL SCIENCE. About 48 students and 11 teachers including the Principal of this esteemed college were present.

International SOTOKAN ORGANISATION visited the college to exhibit the show. Our student Maitri Mondal, karate Black Belt champion and three times gold medal winner demonstrated the techniques and encouraged the students to help themselves in times of necessity.

Ms. Mandira Mitra an associate member of this association addressed the girl students and said that the girls face many complex challenges in the present-day society with atrocities and violence against them. She urged the students to be on the alert always and take care of their physical fitness by consuming nutritious food and cultivating healthy habits and regular physical exercises.

Maitri Mondal captivated the audiences by demonstrating several Karate Marshall Art Techniques as part of self-defence. She also said that. Self Defence training is a life skill that helps girl to be more aware of their surroundings and be prepared for the unexpected at any time. Through the defence training the girls are taught to become psychologically, intellectually and physically strong enough to protect themselves in times of necessity and distress.







Life skills: Health and Hygiene (Mental Health)

Name of Life skillProgramme: Mental Health Awareness Generation Programme

Date of Event: 18/11/2018

Name of the agencies/consultants: Burdwan Medical College and Hospital

Venue: Old Seminar Hall

No of Student Attended: 132





Report of the Event: Mental Health is a raging issue worldwide in this post-modern world. It was considered as a topic of discussion and subsequent awareness through it. It had stupendous impact on the listeners. This programme led the listeners think and act accordingly so that they can create and provide a positive and impactful mental health condition for the cohabitants of the earth.







Name of Life skill Programme: AIDS Awareness Rally

Date of Event: 01.12.2018

Name of the agencies/consultants: NCC, Coy 4/3. Vivekananda Mahavidyalaya, BWN

Venue: College Campus and surrounding area

No of Student Attended: 98



Report: NCC, Coy 4/3. Vivekananda Mahavidyalaya, BWN organized AIDS Awareness Rally on 01.12.2018 to spread awareness among the students and people in locality.







Life skills

Name of Life skill Programme: Self-employment and Entrepreneurial skills

Date of Event: **11/03/2019**

Name of the agencies/consultants: Rexona Confidence Academy

Venue: Old Seminar Hall

No of Student Attended: 53









Date:....











Date:

From : Principal / Teacher-in-Charge & Secretary



Report of the Event: Rexona Confidence Academy through this seminar cum outreach programme attempted to create a sense of Self-employment and Entrepreneurial skill among female students by imparting confidence within them. In today's world one need to have a challenging mindset to overcome the problems of the society, especially the challenges faced by women in their path of economic empowerment. The Rexona Confidence Academy's hands-on activity and lectures developed confidence among the students, so that they can venture into the corporate world.







Session: 2019-20

Life skills: Health and Hygiene

Name of Life skill Programme: **"Be Educated about HIV" Education on HIV, Empowerment for Life**

Date of Event: **12/08/2019**

Name of the agencies/consultants: NCC Directorate WB and Sikkim, WBSAP & CS

Venue: Old Seminar Hall

No of Student Attended: 265











 Date :





Report of the Event: On the occasion of International Youth day a seminar and procession were organized by NCC unit of Vivekananda Mahavidyalaya in collaboration with NCC Directorate WB and Sikkim and WBSAP & CS for a drive to spread Education on HIV, Empowerment for Life. The tile of the campaign was "Be Educated about HIV". The procession along with the seminar is an innovative initiative in order to spread the education and awareness outside the confined wall of classroom among the common people of the surrounding area.







Date :

From : Principal / Teacher-in-Charge & Secretary

Life skills: **Physical Fitness** Name of Life skill Programme: **Physical Fitness through Karate** Date of Event: **15/08/2019** Name of the agencies/consultants: **Students of Vivekananda Mahavidyalaya**

Venue: Makeshift Stage in the passage between UG and PG building

No of Student Attended: 47

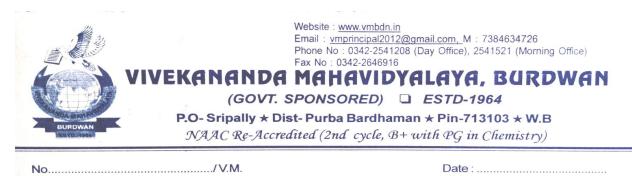




Report of the Event: During Independence Day Celebration the students of our college showcased their physical fitness through their exhibition of their expertise in karate. The participants enthralled the audience with their physical fitness and skills. The applause for their deeds were continuous and overflowing. This inspired various students to think about considering taking up karate as a life skill for building up confidence and life.







Session: 2021-22

Life skills: Health and Hygiene

Name of Life skillProgramme:**Oxygen Cylinder during Covid period** Date of Event: **31/05/2021**

Name of the agencies/consultants: **Vivekananda Mahavidyalaya and Alumni Association** Venue: College Campus



Report of the Event: During Covid period Vivekananda Mahavidyalaya took the initiative of buying oxygen cylinder and circulate it among the members of the college and its immediate associates when needed. Our college also bought oximeter, masks and sanitizer to implement the distribution. This was a noble initiative in order to protect and help the members of Vivekananda Mahavidyalaya during those direful days of Covid.







No....../V.M. From : Principal / Teacher-in-Charge & Secretary Date :

Session: 2021-22

Life skills: **Health and Hygiene**

Name of Life skill Programme: Vaccinationn Drive Date of Event: 02/10/2021 to 05/10/2021 Name of the agencies/consultants: Vivekananda Mahavidyalaya and Alumni Association in collaboration with Burdwan Medical College and Hospital Nodal Officer: Argha Khan

Venue: New Seminar Hall

Total 1st Dose: 1035, Total 2nd Dose: 51, Total Vaccination: 1088 (4days)

COVID – 19 VACCINATION PROGRAMME vivekananda mahavidyalaya burdwan (02.10.2021 TO 05.10.2021)









Date :

From : Principal / Teacher-in-Charge & Secretary





Report of the Event: Covid-19 Vaccination became the most essential part of coming towards normalcy after the disastrous effect of Covid on the society. So, vaccinating the students, the most important stakeholders of college and obviously of the teaching- learning process became important. Vivekananda Mahavidyalaya and Alumni Association in collaboration with Burdwan Medical College and Hospital took the initiative to vaccinate all the stakeholders of the college for taking the first steps towards normal class and college proceedings after re-opening of college. All the college staffs and majority of the students were vaccinated before the re-opening. This initiative not only helped in the drive of vaccination but also boosted the confidence to return to working space after the pandemic. Sample list of vaccinated people follows. For the complete list click on the

link:<u>https://docs.google.com/spreadsheets/d/17ptp_0Uw0iCImd7v4Cb5c7Cur7745Cef/edit?usp=sharing&ouid=110128072840646873400&rtpof=true&sd=true</u>







Date :

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Male	26-09-2001	20 years	8768008255	553398610986	2nd dose	26-08-2021	covishield					
Male	02-02-2000	21 years	8967646571	855867414973	2nd dose	02-08-2021	covishield					
Male	10-01-2000	21 years	8617686197	591084271195	2nd dose	07-09-2021	covishield					
Male	03-04-2001	20 years	8167013059	295638091341	Completed	16-06-2021	Covishield					
Male	11-07-2000	21 years	8327080787	240937879721	2nd dose	11-09-2021	covishield					
Female	03-08-2000	21 years	9475427668	421023627996	Completed	28-05-2021	Covaxin					
female	24-02-2001	20 years	9635808181	689387805147	Completed	28-05-2021	covishield					
MALE	10-07-2002	19 years	9874225590	408978628448	2nd Dose	15-09-2021	Covishield					
male	11-08-2000	21 years	8116629100	823991541386	2nd Dose	09/152021	Covishield					
Male	12-04-2003	18 years	8637848473	895360260569	Completed	02-06-2021	Covishield					
Male	21-06-2002	19 years	7001525235	454538148877	Completed	11-06-2021	Covishield					
Female	15-05-2002	19 years	9733609304	708133504566	2nd dose	12-09-2021	covishield					
Male	4/26/2000	21 years	6296393559	5250 6489 8238	2nd Dose	7/27/2021	COVISHIELD					
Male	12-09-2001	20 years	8617826597	6307 2494 6146	1st Dose	03-09-2021	COVISHIELD					
Male	14-05-2001	20 years	8436908129	3549 0707 3069	2nd Dose	11-09-2021	Covishield					
Male	09-04-2001	20 years	6295664112	5022 5548 5863	2nd dose	19-09-2021	COVISHIELD					
Male	24-12-2000	21 years	9800876676	8079 5264 0554	2nd dose	10-09-2021	COVISHIELD					
Male	13-08-2001	21 years	7029409937	6423 8640 2315	2nd Dose	14-07-2021	COVISHIELD					
М	19-07-2002	19+	7074728129	277335874260	2 nd dose	10-09-2021	Covishield					
F	17-02-2003	18+	9883439622	768879826987	1 st dose							
М	05-04-2002	19+	8768502919	940743505667	1 st dose							
F	01-01-2002	19+	6295841734	803101701674	1 st dose							
F	07-04-2003	18	8509834568	584684018267	Completed	29/5/2021&21/8/2021	Covishield	1				
F	25-12-2002	18+	6296215762	296571634614	2 nd dose	28-08-2021	Covishield					
M	05-07-2002	19+	6295371142	voter ID-	2 dose 2 nd dose	12-07-2021	Covishield					
M	15-08-2002	19+	7797199371	734822229031	2 nd dose	30-08-2021	Covishield	1				
M	12-02-2002	20+	8695483766	516351160653		30-06-2021	Covisilieiu	1				
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F	07-02-2003	18+	7864029865	729413038062	2 nd dose	12-09-2021	Covishield					
M	03-09-2002	19	8768300260	605065540872	2 nd dose	03-09-2021	Covishield					
Μ	07-10-2001	19+	9547516059	948385187480	2 nd dose	22-06-2021	Covishield	1				
M	21-01-2002	19+	8436004581	495534758208	Completed	26/6/2021&19/9/2021	Covishield	I				
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Date :

From : Principal / Teacher-in-Charge & Secretary

Life skills: Physical Fitness

Name of Life skillProgramme:**Gym** Date of Event: **27/12/2021** Name of the agencies/consultants: **Vivekananda Mahavidyalaya** Venue: Gym



The most special space of attraction is undoubtedly the Gym that is situated within the collegecampus. Students rush there in order to build a healthy body, and we know healthy body sheltershealthy mind. A dignified and well-built personality is prepared there. The procedures and policies adopted by the college for maintaining and utilizing physical, academic and support facilities.







Life skills: Yoga

Name of Life skill Programme: International Yoga Day celebration

Date of Event: 21.06.2019

Name of the agencies/consultants: NSS & NCC Unit, Vivekananda Mahavidyalaya, BWN

Venue: College compound

No of Student Attended: 75









Name of Life skill Programme: International Yoga Day celebration

Date of Event: **21.06.2021**

Name of the agencies/consultants: NSS & NCC Unit, Vivekananda Mahavidyalaya, BWN Venue: College compound

No of Student Attended: 52









 Date:

Name of Life skill Programme: Yoga Training Camp

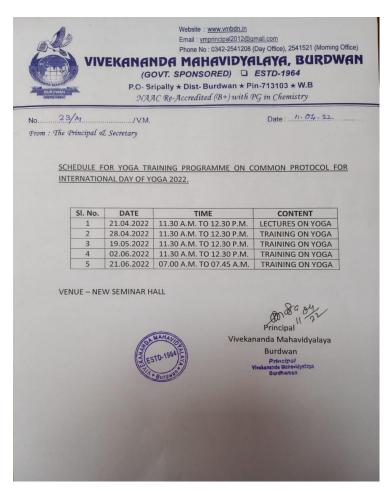
Date of Event: 21/04/2022, 28/04/22, 19/05/2022 and 21/06/2022

Name of the agencies/consultants: Health Care and Students Counseling Committee of Vivekananda Mahavidyalaya

Venue: New Seminar Hall

No of Student Attended: 84

Notice:









Date :











Date :











Date :

From : Principal / Teacher-in-Charge & Secretary





Report of the Event: The benefits of Yoga are well-known. Health Care and Students Counseling Committee of Vivekananda Mahavidyalaya organized Yoga training camp to propagate the benefits of yoga among the students, teachers and non-teaching staffs of our college. For healthy body and mind Yoga became a necessary part of human existence. So, the training camp not only provided a hands-on experience to the students, but also left them with lasting impact.







Date :

Life skills: Health and Hygiene

Name of Life skillProgramme: Health Checkup Camp

Date of Event: 16/03/2022

Name of the agencies/consultants: Bengal Faith Hospital in collaboration with Health Care and Students Counseling Committee of Vivekananda Mahavidyalaya

Venue: New Seminar Hall

No of Student Attended: 150

Notice:

NOTICE NO:- 324 Dt. 12.03.2022

A free health check up camp for the students, teaching and non-teaching staff to be held on 16.03.2022 at 10-30 a.m in the new Seminar Hall by the Bengal Faith Hospital in collaboration with IQAC, Vivekananda Mahavidyalaya, Burdwan & Healthcare and Students' Counselling Committee. All are requested to be present and make the camp a grand success.

m & 022 Principal

Vivekananda Mahavidyalaya Burdwan







No...../V.M. From : Principal / Teacher-in-Charge & Secretary Date :











Date :











Date:....

From : Principal / Teacher-in-Charge & Secretary



Report of the Event: In collaboration with the Bengal Faith Hospital our college organized free health check-up camp for all the stakeholders. In this programme blood pressure, ECG and several other parameters were checked by efficient doctors. The program was a grand success.







Date :

Session: 2022-23

Life skills: Health and Hygiene

Name of Life skill Programme: Eye Checkup Camp

Date of Event: 17/12/2022

Name of the agencies/consultants: Dutta Optics in collaboration with IQAC and Health CareCommittee of Vivekananda Mahavidyalaya

Venue: New Seminar Hall

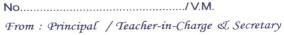
No of Student Attended: 240





















Date :

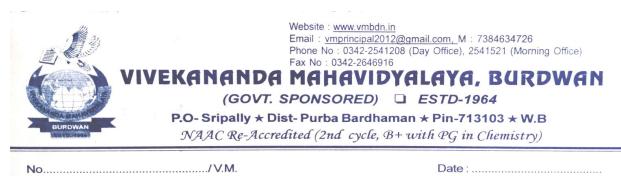
From : Principal / Teacher-in-Charge & Secretary



Report of the Event: In collaboration with the Dutta Optics our college organized free eye check-up camp for all the stakeholders. In this programme several people's eyes were checked by efficient technicians. The program was a grand success.







Report with photographs on ICT/computing skills enhancement programs

Computing skills enhancement programs 08.5.2023





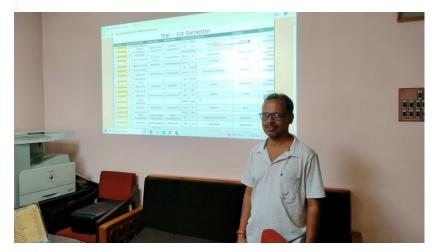






Date :

From : Principal / Teacher-in-Charge & Secretary



3/0 88/1, G.	MSS T.Road , East End, Sripally, Burdwan-7131	03, WB
	Certificate of Participation	
This is to certify that	Munshi Mosharaf Hossain	Cashier
of Vivekananda Mahavid	yalaya,Burdwan has successfully comp	leted the workshop on
"CAMS" training Prog	ramme for administrative efficiency	conducted by MSS on
08-05-2023 at Vivekana	nda Mahavidyalaya,Sripally, Purba Bar	dhaman, PIN-713103.
		Sabita Kole
Date : 0	3-05-2023	Proprietor
2		MSS
12		Sec. 1

Report: MSS computer training was done for the non-teaching staff on 08.5.2023 for the enhancement of the quality of the work force.







Date :

From : Principal / Teacher-in-Charge & Secretary

ICT enabled classroom











Date :

From : Principal / Teacher-in-Charge & Secretary



Report: All the departments use ICT enabled classrooms for development and better understanding of the students



